

## DCUSA SIG Meeting 168 Minutes

30 May 2025 at 10:00am: Web Conference

Attendee	Company
<b>Working Group Members</b>	
Peter Waymont (PW)	UKPN
Victoria Burkett (VB)	SSE Energy
Rebecca Nock (RN)	NGED
Donna Jamieson (DJ)	IDCSL
Edda Dirks (ED)	SSEG
Kara Burke (KB)	NPg
Mark Bellman (MB)	ENWL
Niall Simmons (NS)	Smartest Energer
Nik Willis (NW)	Stark
Owen Black (OB)	SPEN
Anne Claire Leydier (ACL)	UK Power Distribution
Peter Douglass (PD)	Ethical Power
Kayva Kaya (KK)	Brook Green Supply
Isaac Hale (IH)	EDF
Ladie Adekanle (LA)	Scottish Power
Morven Hunter (MH)	Last Mile UK
<b>Code Administrator</b>	
Andy Green [RC] (Chair and Technical Secretariat)	ElectraLink

## 1. Administration

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- 1.1 SIG members reviewed the “Competition Law Guidance”. All members agreed to be bound by the Competition Law Guidance for the duration of the meeting.
- 1.2 The Chair advised the meeting would be recorded and asked the Standing Issues Group if there were any objections to this. It was explained that the recording would be deleted after the Draft Minutes are approved. There were no objections.

## 2. Review of Previous meetings actions and minutes

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- 2.1 It was noted that VB was listed as an attendee at the last meeting, but this was not correct. The Chair informed the SIG that he would update the meeting minutes for SIG 167 and correct the list of attendees.

### **ACTION 168/01: The Chair to update the attendees list for SIG meeting 167**

- 2.2 Action 164/02 remained opened, and the Chair advised that RC would be setting up this subgroup shortly.
- 2.3 166/03 was completed as DIF 80 had been raised at the DCMDG.
- 2.4 167/01 was completed as it was noted that DIF 80 can be closed as an issue as it was agreed the SIG had conducted enough investigatory work for the issue raiser to decide if a change proposal would be raised.
- 2.5 167/02 was completed as MB confirmed he and PW had met to discuss DIF 80. It was also agreed to add a column into the actions table to list which DIF any action related to as initially there was some confusion as to which DIF action 167/02 related to.

### **ACTION 168/02: The Chair to include a Column to highlight which DIF/topic the action relates to.**

- 2.6 167/03 This action was completed as MB had sent a change proposal form to the DCUSA and the Chair informed MB that this CP would be reviewed week commencing 02 June 2025.
- 2.7 MB provided the SIG with an update on the approach that the CP is seeking to follow, which is to take a fixed index, up to May 2023 and then the user for each year after that can use CPIH from May 2023.
- 2.8 MB stated if anyone wanted to speak to him re this approach then they were free to contact him as he was mindful that at the SIG meeting where this issue was discussed two attendees offered some alternative solutions.
- 2.9 167/04 was completed as the MHHS Stakeholder Group had met several times since Aprils SIG meeting to review the data in EMDS.

## 3. Review of DIFs 80 ‘De-energised sites’

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- 3.1 The SIG started to discuss **DIF 80 De Energised Sites**. Further detail on this issue can be found in attachment 1.
- 3.2 It was noted that no gaps had been identified within the processes across the codes at this stage, so it did appear that the obligations that were previously hosted in the MRA had been transferred over and shared across the DCUSA, REC and BSC.
- 3.3 MB advised that the output from him and PW having a bi-lateral call to discuss this issue was that it was believed the SIG had explored this issue in detail and the current position is its now in the hands of the issue raiser as to whether a change proposal gets raised.
- 3.4 PW advised the SIG that he will consider the points discussed in previous meetings before deciding if a CP is raised.

#### 4. DIF 82 How IDNOs Are Invoiced DUoS By Host DNO

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- 4.1 The Chair introduced ACL to provide the SIG with a walkthrough of what DIF 82 was seeking to achieve.
- 4.2 ACL started by explaining the issue was to tackle two issues that the IDNOs had discussed within their forum that they would like to bring to the DNOs to agree a solution.
- 4.3 ACL advised that within slide two of attachment 3, the process for how DUoS billing would work post MHHS is captured and asked if she'd captured the process correctly. The SIG agreed that the process map showed the correct process on how IDNOs are invoiced DUoS by DNOs.
- 4.4 The first area that the DIF was seeking to address was the template that is used and whether one template should be used when IDNOs send their information over to DNOs, with a column sharing whether an MPAN has migrated as part of MHHS or if two templates should be used, one for MHHS migrated MPANs and another for non-migrated MHHS MPANs.
- 4.5 PW advised that he believed one template was better than two as it meant less processing time. He also went on to state in terms of adding a column to identify if an MPAN had migrated to MHHS or not, this wouldn't be needed as the system purely uses HH data to create invoices and is agnostic to whether an MPAN has migrated as part of MHHS or not.
- 4.6 He did go on to highlight that it would be helpful if MPANs are spread out over rows, as is stipulated in the DCUSA. It was explained that some IDNOs put a list of MPANs in one row on the template and that meant DNOs have to carry out some work to split these MPANs onto their own rows.
- 4.7 The SIG moved on to discuss the second part of DIF 82 which was seeking to create efficiencies in the current process. More detail on the issue can be found on page 4 of attachment 3.
- 4.8 ACL noted that the PDF invoices have to be processed manually for data entry in the accounting system and this can be a resource heavy process. The estimated resource time for the process was noted as 2 FTE.
- 4.9 It was stated that it would create efficiencies if all DNOs could send a standard excel version of these invoices so they can be processed quicker.
- 4.10 PW advised that he didn't have a concern with issuing excel spreadsheets as backing data but drew attention that it shouldn't replace the PDFs as this is what is used for the VAT record.
- 4.11 PW summarised that he had no issue with sending the excel spreadsheet that summarises the PDFs and the PDF is still sent and used as the VAT record.

- 4.12 PW also went on to state that the excel spreadsheets would need to be in a standardised format rather than IDNOs wanting different versions with different data items.
- 4.13 It was asked if the other DNOs were comfortable with the approach that had discussed with PW. MB and KB both stated that they would like to take this away and speak to their DUoS billing experts first.
- 4.14 Several IDNOs confirmed that having an excel spreadsheet to accompany the PDFs would greatly help their finance teams.
- 4.15 It was agreed that the next steps would be for ACL to take away the output from today's SIG meeting and discuss the template in the IDNO forum to identify what data items the IDNOs would like to see and then raise a change proposal.
- 4.16 It was advised to keep the list of data items that the IDNOs would like as a 'suggestion list of data items' so there would be room to adapt the list if some items couldn't be delivered by the DNOs or additional data items identified post the CP getting raised.
- 4.17 It was noted that some DNOs may already be providing some IDNOs with data, so if these items could be identified at the IDNO forum and shared as part of the CP that would help in developing a solution.
- 4.18 It was unsure once the list of data items were known if these would be bought back to the SIG for a review or if a change proposal would be raised so it was agreed to keep the issue open for now.

**ACTION 168/03: ACL to take the output of Mays SIG meeting to the next IDNO forum and identify which data items they'd like to request.**

## 5. Any Other Business

- 5.1 There was no AOB raised.

## 6. Date of Next Meeting:

- 6.1 The next SIG meeting will take place on 27 June 2025 at 10:00am, via Microsoft Teams.

## 7. Attachments

- Attachment 1 DIF 80 de\_energised\_Sites
- Attachment 2 DIF 82 How IDNOs Are Invoiced DUoS By Host DNO
- Attachment 3 DUoS billing for embedded networks
- Attachment 4 DCUSA 167 SIG Meeting Minutes

## APPENDIX 1

### New and open actions

Action Ref.	Topic	Action	Owner	Update
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<b>164/02</b>	ECR changes	Secretariat to set up a subgroup to discuss ECR changes with a new set of terms of reference.	Secretariat	<b>To be progressed shortly.</b>
<b>168/01</b>	SIG 167 Minutes	The Chair to update the attendees list for SIG meeting 167	AG	<b>New action</b>
<b>168/02</b>	Actions Log	The Chair to include a Column to highlight which DIF/topic the action relates to.	AG	<b>New action</b>
<b>168/03</b>	DIF 82	ACL to take the output of Mays SIG meeting to the next IDNO forum to identify which data items would be required.	ACL	<b>New action</b>

## APPENDIX 2

### Closed actions

Action Ref.	Action	Owner	Update
<b>162/01</b>	RC to request a housekeeping change is raised to change party to a lower-case p within the DCUSA legal text were the text lays out the process for who can raise an ECR change request.	Secretariat	<b>Closed.</b>
<b>162/02</b>	RT to liaise with the technical lead on the LTDS project to understand how a change could be implemented outside the project if that meant it could be delivered quicker than if it was done via the LTDS project.	Ryan Taylor	<b>Closed.</b>
<b>162/03</b>	RC to continue to liaise with RT offline post RT speaking with their technical LTDS project lead to discuss if and how the ECR changes could be dealt with and then bring these ideas to the SIG early in 2025.	Secretariat	<b>Closed.</b>
<b>164/01</b>	AG to update the November meeting minutes with what the LTDS acronym meant, insert a link to the LTDS guidance page and mark the actions captured within paragraphs 3.3 and 3.18-3.23 in a clearer fashion and add them to an action log and reissue.	Secretariat	<b>Closed.</b>
<b>164/03</b>	Secretariat to ensure that the panel receives regular updates on the ECR change requests	Secretariat	<b>Closed</b>

<b>165/01</b>	AG to update the January meeting minutes so that the actions correctly show as 164/2 and 164/3	Secretariat	<b>Closed</b>
<b>165/02</b>	AG to create a subgroup to continue to investigate the issue.	Secretariat	<b>Closed</b>
<b>165/03</b>	AG to create a subgroup to continue to investigate the issue.	Secretariat	<b>Closed</b>
<b>165/04</b>	SIG members who have experienced this issue to see who had installed the generators	Secretariat	<b>Closed</b>
<b>165/05</b>	AG to create a subgroup to continue to investigate the issue.	Secretariat	<b>Closed</b>
<b>165/06</b>	AG to support KB with the REC to draw a high-level process map for the installation of generators.	Secretariat	<b>Closed</b>
<b>165/07</b>	MB to raise a DCUSA change proposal to resolve the issues raised in DIF 79.	Mark Bellman	<b>Closed</b>
<b>165/08</b>	MB to raise an issue for March's SIG meeting to discuss the use of RPI and CPIH	Mark Bellman	<b>Closed</b>
<b>166/01</b>	RC to update the minutes and post new version on website.	Secretariat	<b>Closed</b>
<b>166/02</b>	RC to reach out to REC to explore reviewing the de-energisation processes.	Secretariat	<b>Closed</b>
<b>166/03</b>	RC to create raise DIF 80 at DCMDG.	Secretariat	<b>Closed</b>
<b>167/01</b>	The Secretariat to contact VB to see if any gaps in the process were highlighted.	Secretariat	<b>Closed</b>
<b>167/02</b>	MB And PW to set up a Bi-Lateral call to discuss the issue and bring the output of this call to the SIG in May	Mark Bellman and Peter Waymont	<b>Closed</b>
<b>167/03</b>	MB to update a DCUSA CP with the aspiration to have this reviewed at the May Panel meeting.	Mark Bellman	<b>Closed</b>
<b>167/04</b>	The MHHS Stakeholder Group to review the data within EMDS and the Swagger and feedback on any inconsistencies.	MHHS Stakeholder Group	<b>Closed</b>